



GENERAL MEETING MINUTES
JANUARY 15, 2015
10:00 a.m. – 3:00 p.m.,
Lakeview Inn & Suites, Drayton Valley

IN ATTENDANCE

Cecil Andersen	WCAS Chairman, Pembina Agriculture Protection Association
Curtis Brock	Alberta Environment & Sustainable Resource Development
Chris Burton	Teck Coal
Marc Gressler	Brazeau County
Audrey Kelto	Leduc County
Mohammed Rahman	Shell Canada
Barb Schmidtke	Capital Power

Bob Scotten	WCAS Executive Director
Patrick Andersen	WCAS QA/QC
Greg Swain	WCAS Operations Manager
Heather Plumb	WCAS Office Manager
Brenda Barber	Otago Consulting Inc.

ABSENT WITH REGRETS

Kent Brandt	TransAlta Generation Partnership
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GUESTS

Karla Reesor	Moving Forward Ltd.
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ACTION ITEMS

- Action Item 1** - WCAS to resume the Agriculture Program at the original Genesee Site.
- Action Item 2** - Bob to draft a letter outlining the WCAS Agriculture Program and what materials are available, to be sent to various Universities and Colleges in order to gauge interest in the vast collect of samples.
- Action Item 3** - WCAS Staff to add the monthly reports to the website.
- Action Item 4** - Bob to send proposal and update the Technical Committee of developments with the Emissions Study.
- Action Item 5** - Bob to provide more information regarding a communications consultant.
- Action Item 6** - Bob to schedule Budget Committee meeting prior to the next Board Meeting (November 28) to discuss the 2015 budget.
- Action Item 7** - Bob to provide more information regarding a possible Northern expansion. AEMERA's goal is to have monitoring cover the entire province.

1. Welcome and Introductions

Cecil Andersen called the meeting to order at 10:08 a.m. Introductions were made. Introduction of Brenda Barber from Otago Consulting Inc. Brenda will be replacing Heather Plumb as the WCAS Administrator.

2. Approval of Agenda

Accepted as presented. Karla Reesor from Moving Forward Ltd. will be providing an update on the AAC/AEMERA.

3. Approval of the September 26 Meeting Minutes

Accepted as presented. Move to accept the minutes by consensus.

4. Financial Update: Heather Plumb

Financial report for the end of December 2014. The income statement for 2014, has not been reviewed by the accountant. Review by Board, extra funds from ConocoPhillips for 2013 and 2014; Blaze, Marquis, Baytex, Pengrowth and Sinoteq. Marquis is a first time contributor.

Concern with the low price of oil, fee collection will have an impact. Typically have \$500,000 – 600,000 at the end of the year; this year is \$350,000. AEMERA grant applications needed to be submitted within 48 hours of being announced, just prior to Christmas. AEMERA indicated grant applications were over double the dollar amounts applied for last year; not likely to get what was applied for.

Budget based on information available at the time of grant application in December. Budget circulated showed \$235K membership fee; now should indicate \$435K; still don't know if that is a realistic budget. The NAVs grant per station has increased slightly. Funding from ESRD has not come through yet for 2015. Expect the funds to be released shortly.

MOTION to accept the proposed budget for the 2015 year. Seeing no blocks to consensus. Moved.

5. Review of Previous Action Items

Action Item 1 - *WCAS to resume the Agriculture Program at the original Genesee Site.* There have been no applications for road closures in that area (Audrey, Leduc County). Contracted through Capital Power to do AMD report, Bob will contact and coordinate equipment placement. **Action Ongoing**

Action Item 2 - *Bob to draft a letter outlining the WCAS Agriculture Program and what materials are available, to be sent to various Universities and Colleges in order to gauge interest in the vast collect of samples.* Advised by Alan Lake not to proceed with letter, wait to be provided with correct contact to provide data to. **Action Complete**

Action Item 3 - *WCAS Staff to add the monthly reports to the website.* Not complete as of last month, but data has been sent to webmaster to be loaded on site. Minutes and financials up to date on site. Dropbox folder set up for monthly reports. **Action Complete**

Action Item 4 - *Bob to send proposal and update the Technical Committee of developments with the Emissions Study.* STI report, drafted and circulated comments back any other comments back ASAP. STI needs comments back by January 19th. Extensive emission documentation including area up to Peace area. **Action Complete**

Action Item 5 - *Bob to provide more information regarding a communications consultant.* Most other airsheds have engaged a communications consultant. Talked to two consulting firms who are active in the airshed business; Alana Yim from Woodbridge Communications and Godfrey Huybregts from

Marcomm Works. **RECOMMENDATION to ask Godfrey to provide a communications package. Seeing no blocks to consensus. Approved. Action Ongoing**

Action Item 6 - Bob to schedule Budget Committee meeting prior to the next Board Meeting (November 28) to discuss the 2015 budget. Budget committee met, the grant application was submitted in December and the budget was approved in Item 4 - Financial Update. **Action Complete**

Action Item 7 - Bob to provide more information regarding a possible Northern expansion. AEMERA's goal is to have monitoring cover the entire province. They would have to look at possible grant funding to support. Curtis Brock has put in a proposal for interim funding. He has been dealing with the counties and municipalities. Concerns in the Peace Airsheds, how to deal with the data. Desire to have monitoring around larger municipalities (i.e. Whitecourt). **Action Ongoing**

6. Zone Managers Report: Bob Scotten

a) Network Status

Policies and Procedures – CRAZ have an extensive book of policies, will circulate it to pick and choose which ones are applicable to WCAS and amend them to suit.

Kent Brant from TransAlta has asked for higher liability on insurance (\$5M from \$2M); looking at substantial increases.

b) Alberta Airshed Council News/AEMERA Update

Presentation by Karla Reesor, Moving Forward Ltd. (PowerPoint Presentation provided)

Tasked with finding out if the airsheds can work together and speak with one voice to AEMERA and look at how we can monitor the entire province. AEMERA's current focus has been around the Oilsands. Significant change around the airsheds in that area (LICA and WBEA).

Questions and discussion following Karla's presentation. Fee collection – AEMERA has the ability to collect fees from more sources than the airsheds do; doesn't mean that they would pay less to the airsheds, also doesn't mean that fees collected would go directly to the airsheds. Fees would not go into general revenue.

WCAS working with the other airsheds on standardized monitoring requirements and funding – each airshed is different but AEMERA would have to have the same general requirements province wide.

AEMERA will have a high level science team to help the airsheds develop monitoring plans. Do not expect that there will be any place that will reduce their monitoring standards. Cover the areas without regional monitoring.

Come up with a working plan and sent it to the airsheds with indications of time commitments.

c) Equipment Upgrades

Network analyzers, would like to put two new Sharps Edson and Drayton. Analyzers are aging (19 are old series, 19 are newer series).

d) Grant Application

Submitted by December 19th, no word back yet.

e) Genesee Site Development

Ready to move to Genesee site.

7. Air Monitoring Update: Patrick Andersen –

A lot of exceedences in Hinton in September/October with Hinton Pulp, ESRD had an investigation going on. Will bring 3 and 5 year trending to the AGM.

8. Other Business

ESRD updates – Bev Yee has taken a position at Municipal Affairs

Hiring constraints – expect delays on all projects (including grant approvals)

AEMERA, secondments for technical staff

NSRP stakeholder invites are going out February 3 Edmonton; February 12 Rocky Mountain House;

February 17 Camrose; and February 21 Vermillion

Next Meeting Dates:

March 20, Brazeau County, May 22 AGM

Opportunity to thank Heather for her work with WCAS.

Adjourned